Viewing Student Grades using Student Services Center

University of Morthernlowa

Purpose: Staff with appropriate access may view grades using Student Services Center. The following instructions describe how to view student grades using Student Services Center in Campus Solutions.

NOTE: Students view their grades via Student Center using the same method (selecting **Grades** in the drop-down box)

Step	Action						
1.	Navigate to the Student Services Center. Select Main Menu > Campus Community > Student Services Center (Student) Favorites Main Menu > Campus Community > Student Services Ctr (Student) Student Services Center						
	Enter any information you have and click Search. Leave fields blank for a list of all values.						
	Find an Existing Value						
	Maximum number of rows to return (up to 300): 300						
	ID: begins with 👻						
	Campus ID: begins with 👻						
	National ID: begins with 👻						
	Last Name: begins with 👻						
	First Name: begins with 👻						
	Case Sensitive Search Clear Basic Search E Save Search Criteria						
2.	Enter appropriate search criteria (E.g. student's U-ID in the ID field). Click the Search button.						
	<i>Result:</i> The student center tab for the desired student displays.						



Step	Action							
3.	In the Academics section, select Grades from the drop-down menu and click the							
	Go button. 📎							
	student center general info admissions transfer credit academics finances financial aid							
	XXX s Student Center							
	Cademics							
	My Class Schedule Shopping Cart	1	eadlines 🛛 😡 U	IRL				
	My Planner	This	Week's Schedule	c-1	- dula	Ve Holds	3	
	other academic 🗸 🛞	1	CS 1130-01 LEC (33447)	MoWeFr 1:0)OPM - 1:50PM Teaching Tech	Holds.) List	
	Academic Requirements Course History Exam Schedule	3	GECG 4120-01 LEC (35913)	Tu 5:30PM	- 8:20PM Teaching-Tech	No To Do's.		
	Transfer Credit: Report other academic	3	GECG 4159-90 EXP (35921)	TuTh 2:00P Innovative	M - 4:30PM Teaching-Tech	Open En	Iment Dates	
				1				
	Result: The View	My	Grades page	e displays	8.			
			Of	ficial Gr	ades			
	This tab displays f	fina	l grades. In th	nis examp	ole, the on	ly final g	grade is for a half	
	semester course (C	GEF	PG 4350). Fu	ll semest	er course	final grad	des will display at	
	the end of the tern	n.						
	▽ Class Grades - FALL 2011	L						
	Official Grades Mid-term							
	Class Descrip	tion	Units Grading	g Grade	Grade Points			
	CS 1130 VIsual Basi Programmin	ic ng	3.00 Graded					
	GEOG 4120 Population Geography	-	3.00 Graded					
	GEOG 4159 GIS Program	mmin	g 3.00 Graded					
	GEOG 4350 Global Sys Survey	Field	3.00 Graded	в	9.000			
	GEOG 4360 Thematic Cartograph	y	3.00 Graded					
	MUS ENS Varsity Men 1100 Club	ns Gle	e 1.00 Graded					
		Mid-term Grades						
	This tab ONLY di	ispl	ays if the stud	lent has r	nid-term	grades en	tered. University	
	policy is that facu	ltv 1	report mid-ter	rm D&F	grades, bu	it the syst	tem will allow	
	entry of all mid-te	rm	grades		5-4400, 00	e ene sjo		
	Class Grades - FA	11.20	514405.)11				_	
	Official Grades	Mid te	urm Gradee				—	
	official official of	lase	init offaces		Mid Term 1			
	CS 1130			F	I			
	GEOG 4120							
	GEOG 4159							
	GEOG 4350							
	GEOG 4360							
	MOS ENS 1100							